

General Regulations for Post-Graduate Diplomas

INTRODUCTION:

All faculties, institutes and schools of the University may offer courses of post-graduate studies leading to the award of post-graduate diploma in the relevant discipline. Such courses may be offered in accordance with the conditions stated in these general regulations and any other regulations particular to each diploma as may be passed by Senate.

Any of the institutions that wish to offer a diploma must present a proposal to that effect to the Graduate College, which will refer it to Senate. This proposal should clearly state the need for such a diploma, its objectives, the conditions required and the syllabus for the course.

CONDITION FOR REGISTRATION:

1. The following conditions must be fulfilled to register for a diploma:
 - a) The applicant should hold a bachelor degree from the University of Khartoum or its equivalent.
 - b) The applicant should have been granted either a full or partial release from his employer if the course of study for the diploma lasts for two years. If the course lasts for one year, the applicant must obtain a full release.
 - c) If the applicant is employed, he must provide a written approval of his employers full or partial release.
 - d) The applicant must provide an undertaking to pay the fees of the course or a certificate from the body, which undertakes to pay them.

REGISTRATION PROCEDURES:

1. Application for registration shall be made to the Registrar of the Graduate College on the appropriate form.
2. The graduate College shall refer applications, which conform with the conditions, to the Faculty Research Boards or other boards for Graduate Studies in the University for consideration. The boards will then send their recommendations to the Board of the Graduate College.
3. Registration shall be completed on the decision of the Graduate College based on the recommendation of the Faculty Research Board or the other Board for Graduate Studies.
4. The registration of any student shall be cancelled if he does not commence his course of study within one month of the starting date of the course. The student must inform the diploma coordinator in writing of the date when he commenced his studies within this period.

Duration of Course:

The course for Diplomas shall last not less than one academic year and not more than two academic years.

Syllabi:

1. The theoretical and practical subject to be studied for each Diploma shall be specified.

2. The requirement for the award of the Diploma may include the writing of a short dissertation in one of the areas of study.

Examinations:

(To be read with the general regulations for examinations for post-graduate degrees).

- A.** A student must sit for the specified examination in such subjects and in such a manner as stated in the regulations for the relevant Diploma.
- B.** A student shall not be allowed to sit for the examination unless he has completed the course of study specified for the Diploma, his attendance is satisfactory, and his work throughout the year has reached an acceptable standard.
- C.** A student shall not be awarded a Diploma unless he has obtained at least a pass grade in all the examination subjects.
- D.**
 1. A student may be allowed to re-sit the examination in any subject, or subjects which he fails, provided that they make up not more than one-third of the examination subjects.
 2. A student who fails in not more than two-thirds of the examination subjects may be allowed to re-sit examination in all subjects.
 3. A student who passes after a supplementary or a repeat examination shall be awarded on overall grading not higher than "Pass".
 4. A student who fails in more than two-thirds of the subjects or who fails in any subject in a supplementary or a repeat examination shall not be awarded the Diploma and shall not be allowed to re-sit the examination.
 5. A dissertation, oral examination or practical work may be considered examination subjects.

Award of Diplomas: The Senate shall award Diplomas to successful candidates based on the recommendation of the Board of the Graduate College.